

Instructions for Obtaining Facilities ID Badge

If you plan to enter any of the Johns Hopkins Health System facilities, you will need an ID badge.

To receive a Johns Hopkins Health System ID Badge, you must complete CLASP training and submit proof of receiving your flu shot (during flu season) AND proof of being fully vaccinated (2 doses of Moderna/Pfizer or 1 dose of J&J). All CLASP training is conducted through an online learning system.

To access the online learning system and receive JHHS ID badge:

1. Go to <https://johnshopkinshealthsystem.tovuti.io/>
2. Select "Register Here" on the top right corner of the screen.
3. Follow the prompts and complete required fields on "Registration" page. Register with your full legal name (needs to match government issued photo ID). REMEMBER your password—you will need to log back in.
4. Once registered, go to "Courses" located on the left side of the screen.
5. Select "Johns Hopkins Hospital CLASP Training 2022-2023."
6. Complete the lessons.
7. Your flu shot and COVID-19 vaccination documents will need to be verified prior to receiving the "Course Completion" notification. You will receive an email notifying you with the email subject "CLASP Course Completion" from JHHSFacCLASPTraining@jhmi.edu.
8. Login to <https://johnshopkinshealthsystem.tovuti.io/> using the same email and password you registered with. On the left side of the screen half way down, click the Certificate thumbnail. Download and print on 8.5x11" paper (does not need to be in color).
9. Bring your Certificate of Completion / ID Request Form and a government issued photo ID to
The Johns Hopkins Hospital Badging Office
600 N. Wolfe Street, Baltimore, MD 21287
Nelson Harvey Building, Room #108
Hours: Monday thru Friday 8am – 4pm
At the Badging Office, you will receive your ID Badge as well as a Vaccination Clip (black for 2022-2023 year).
10. The General Contractor/JH Project Manager for your project will give you a Vendor Emergency Card.
11. Display JHHS ID, Vendor Emergency Card, and black Vaccination Clip on your person at ALL times!

Email JHHSFacCLASPTraining@jhmi.edu for questions.