

# Hotwork Permit

**Johns Hopkins Bayview Medical Center  
Environmental Health & Safety Department**

Associated  
Outage or W.O. # \_\_\_\_\_

Date \_\_\_\_\_ Project # \_\_\_\_\_ Project Name \_\_\_\_\_ JHBMC Representative: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Contractor Representative: \_\_\_\_\_ Phone No: \_\_\_\_\_

Building: \_\_\_\_\_ Floor \_\_\_\_\_ Room (s) \_\_\_\_\_ Work to Be Done : \_\_\_\_\_

Beginning Date: \_\_\_\_\_ Anticipated End Date: \_\_\_\_\_ Start time/End time: \_\_\_\_\_

Revised Anticipated End Date: \_\_\_\_\_ Approval Initials: \_\_\_\_\_

Revised Anticipated End Date: \_\_\_\_\_ Approval Initials: \_\_\_\_\_

Revised Anticipated End Date: \_\_\_\_\_ Approval Initials: \_\_\_\_\_

Note: Before approving any welding, brazing, cutting, soldering, grinding, or other activities which produce sparks or use flame, the following provisions must be agreed to in accordance of NFPA 51B.

## PRECAUTIONS

### To Be Completed At Work Site

|   | Yes | No  | N/A |
|---|-----|-----|-----|
| Cutting and welding equipment in good repair              | ___ | ___ | ___ |
| Welding Screens in place where necessary                  | ___ | ___ | ___ |
| Gas Cylinders Secured to prevent from being upset/damaged | ___ | ___ | ___ |

### Within 35 Ft of Work

|   |     |     |     |
|---|-----|-----|-----|
| Combustibles relocated away from work site                                | ___ | ___ | ___ |
| Floors swept clean of combustibles  | ___ | ___ | ___ |
| Remaining combustibles protected with fire resistant covers, guards, etc. | ___ | ___ | ___ |
| All wall and floor openings covered                                       | ___ | ___ | ___ |

### Work on Walls or Ceilings

|  |     |     |     |
|--|-----|-----|-----|
| Construction is noncombustible and w/o combustible cover | ___ | ___ | ___ |
| Combustibles moved from opposite side of wall            | ___ | ___ | ___ |

### Work on Enclosed Equipment

(tanks, containers, ducts, dust collectors, etc.)

|                                       |     |     |     |
|---------------------------------------|-----|-----|-----|
| Equipment cleaned of all combustibles | ___ | ___ | ___ |
| Containers purged of flammable vapors | ___ | ___ | ___ |

### Fire Watch

|  |     |     |     |
|--|-----|-----|-----|
| To be provided during & 30 minutes after operation | ___ | ___ | ___ |
| To be provided on floors above & below as needed   | ___ | ___ | ___ |
| Supplied with fire extinguisher                    | ___ | ___ | ___ |
| Trained in use of equipment & sounding fire alarm  | ___ | ___ | ___ |
| Fire System in Drill                               | ___ | ___ | ___ |

Comments: \_\_\_\_\_

PERMIT APPROVED BY: \_\_\_\_\_

(please see instructions on reverse side)

## JHBMC Hotwork Permit Instructions

**A hotwork permit must be obtained and approved by the JHBMC Safety Department 48 business hours prior to any planned hotwork activities** that include open flame, high heat production, sparks, welding, brazing, cutting, grinding, soldering, thawing pipe, torch-applied roofing, or chemical welding.

**Contact the Safety Department during normal business hours at 410-550-0228 to obtain hotwork approval.** Notify the Facilities Department at 410-550-0267 daytime or page 410-283-0260 nights and weekends one hour prior to approved hotwork to confirm precautions are in place as required by NFPA 51B and to verify the fire system is placed in drill if needed. Please refer to the outage number or W.O. number assigned to the hotwork permit when giving notice to begin work.

The approved hotwork permit and subsequent revisions will indicate the outage number or W.O. number and be distributed to Safety, Facilities Electrical Superintendent, Fire Technician, General Contractor, Project Manager, and other Facilities staff as necessary.